



EMPLOYMENT APPLICATION

Please complete the entire application.

1. Employer Information

Employer: Grunloh Building, Inc.
Address: 900 N. 3rd Street, Suite B
City/State/ZIP: Effingham, Illinois 62401
Telephone: 217-342-2221

It is the policy of Grunloh Building, Inc. to provide equal employment opportunities to all applicants and employees without regard to any legally protected status such as race, color, religion, gender, national origin, age, disability or veteran status.

2. Applicant Information

Applicant Full Name: _____
Home Address: _____
City/State/ZIP: _____
Number of years at this address: _____
Daytime phone: _____ Evening phone: _____
Mobile phone: _____
Driver's License (State/Number): _____

3. Emergency Contact

Who should be contacted if you are involved in an emergency?
Contact Name: _____
Relationship to you: _____
Address: _____
City/State/ZIP: _____
Daytime phone: _____ Evening phone: _____

4. Job Position Applied For: _____
Full or Part Time? _____

5. Are you at least 18 years old? _____ Yes _____ No

6. How will you get to work? _____

7. If applicable, are you available to work overtime? _____ Yes _____ No

8. If you are offered employment, when would you be available to begin work?



9. If hired, are you able to submit proof that you are legally eligible for employment in the United States? Yes No
10. Are you able to perform the essential functions of the job position you seek with or without reasonable accommodation? Yes No

What reasonable accommodation, if any, would you request?

Military Service:

Yes No

Branch: _____

Specialized Training: _____

11. Please provide any other information that you believe should be considered, including whether you are bound by any agreement with any current employer:

Please submit a formal resume.

All candidates are required to pass both a background check and drug test.

CERTIFICATION

I certify that the information provided on this application is truthful and accurate. I understand that providing false or misleading information will be the basis for rejection of my application, or if employment commences, immediate termination.

I authorize Grunloh Building, Inc. to contact former employers and educational organizations regarding my employment and education. I authorize my former employers and educational organizations to fully and freely communicate information regarding my previous employment, attendance, and grades. I authorize those persons designated as references to fully and freely communicate information regarding my previous employment and education.

I HAVE CAREFULLY READ THE ABOVE CERTIFICATION AND I UNDERSTAND AND AGREE TO ITS TERMS.

APPLICANT SIGNATURE

DATE